



www.robinimaging.com 2106 Central Parkway Cincinnati, OH 45214 (513) 381-5116 Info@robinimaging.com

Do you have a shoebox full of family photos you would like to digitize? Robin Shoebox Scans are an inexpensive way to digitally scan large quantities of photos from 2.5"x3" up to 8.5"x11". These scans can be used to make same size prints or enlarge slightly. They can also be used for digital slide shows.

## What are Shoebox Scans?

- Images are scanned at 300 or 600 ppi and saved as J-peg or Tiff files.
- Shoebox scans are inexpensive scans and are not intended to be used for critical uses. We offer higher quality scans if your work requires more precision.
- Files are rotated for correct orientation at no extra charge.
- The color is improved when possible at no extra charge.
- Files are given sequential numbers. We do not custom name files. If you organize your photos into groups, we will place each group in its own folder for an added fee.
- If you have information written on the back of the prints, photos can scanned on both sides for an additional cost. Files are given the same number with the front having an "A" after it and the back having a "B" after it.

## What you should give us

- Photographs no smaller than 2.5" x 3.5" and no larger than 8.5" x 11".
- Photographs grouped and organized into similar sizes. (4x6, 5x7, 8x10 etc.)
  - If you would like them in a specific order, organize them as so and tell us to keep them in that order.
- Photographs organized with photo side up.
- Photographs ONLY
  - No documents, newspaper articles, slides, negatives, photobooks, framed photos, rigid cardboard photos or mounted images.
  - No photos that are brittle, torn, laminated, or dog eared, no staples, paperclips, tape, post-it notes or adhesive on the back.
    - Images that include any of these can be scanned on a flatbed or done by our Digital Capture service.
- DO NOT USE THIS SERVICE FOR EXTREMELY VALUABLE ORIGINALS. We always handle photos with care, but this is an automated process and accidents can happen.

## What you should give us

If you prefer not to organize your photographs according to our requirements, we offer this service for \$85 an hour. You are welcome to use our conference room to organize your project.

## Prices

		First 100 Originals	Additional Originals
	300 PPI	55.00	0.45
	600 PPI	66.00	0.54
1	Scan both sides	66.00	0.52

- 4 GB flash drive \$6.00
- Folder Creation \$2.00 each.