

# Artwork Scanning & Capture Order Form

3403 Piedmont Avenue, Suite 501  
Oakland, CA 94611  
Phone: (510) 227-8334  
www.candelafineart.com

Name: \_\_\_\_\_

All scans and captures are delivered in Adobe RGB color space.

Address: \_\_\_\_\_

Scans are transferred via WeTransfer and placed in client's user account for print ordering.

City, State, Zip: \_\_\_\_\_

Up to 12" x 18": \$50 / piece

Phone: \_\_\_\_\_

Up to 24" x 36": \$75 / piece

Email: \_\_\_\_\_

Up to 36" x 48": \$100 / piece

Date: \_\_\_\_\_

Oversize: As Quoted

Artwork Title or Description	Original Size (length and width in inches)

**REMOVE SIGNATURE?:**    YES    NO *(Removes the artist's signature from the scanned file so the editioned prints can be hand-signed by the artist)*

**DELIVERY:**                    I will pick up my original pieces                    Ship originals back via UPS or Fedex  
Shipping Method:    Overnight                    2-day                    Express Saver 3-day                    Ground

**PAYMENT:**  
We require credit card billing information at the time of order.

Your card will be charged when the file(s) are transferred to you, and/or placed in your user account for print ordering.

All shipping and handling charges and sales tax (CA residents) are additional and will be added to your total.

Credit Card #: \_\_\_\_\_ UPS Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Fedex Account #: \_\_\_\_\_

3 Digit Security Code: \_\_\_\_\_

**Client Signature:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Your signature authorizes us to charge your credit card number and signifies that you have read and agree to Candela's Imaging Agreement.

# IMAGING AGREEMENT

This agreement governs the submission of photographic images, original artwork, and other materials by (“Client”) to Candela Fine Art Printing. “Candela Fine Art Printing” as used in this agreement refers to Candela Fine Art Printing as well as its related corporate entities, affiliates, officers, employees and representatives, including, but not limited to Candela Fine Art Printing, Inc..

Grant of License – By submitting photographic images and other materials to Candela Fine Art Printing, Client grants Candela Fine Art Printing a license to reproduce and perform all other activities necessary to properly process and complete their obligations related to the materials, and waives any claims against and covenants not to sue Candela Fine Art Printing for infringement or violation of Client’s copyright, trademark, trade dress, privacy or intellectual or other property interests or right in such materials.

Clearance of Interests – By submitting photographic images, original artwork, or materials to Candela Fine Art Printing, Client represents and warrants that such materials do not infringe upon or violate any copyright, trademark, trade dress, privacy or intellectual or other property interests or right of any third party and that Client has secured all necessary licenses, releases, consents and permissions for all materials prior to submission. In the event of a claim by a third party against Candela Fine Art Printing arising out of any intellectual or other property interests or right in the submitted materials, the parties agree that Client will hold harmless and indemnify Candela Fine Art Printing against all such claims.

Limitation of Liability – While Candela Fine Art Printing makes every effort to ensure that photographic images and other materials received are handled with care, materials submitted to Candela Fine Art Printing could become damaged during handling and processing. By submitting images, original artwork, or materials to Candela Fine Art Printing, Client assumes this risk and agrees that the liability of Candela Fine Art Printing for any damage to submitted materials is limited solely to replacement of such materials with, or the replacement value of, a similar amount of raw materials of like kind, or One Hundred Dollars, whichever is less. Client waives any and all other potential claims and damages against same.

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Client Name

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Date

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Description of Work